

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

[clerk@wilberfossparish.org.uk](mailto:clerk@wilberfossparish.org.uk)

[www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)

## MINUTES

16<sup>th</sup> September 2021

**Present:** Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Dominic Johnson, Lynda Hoyle, Claire Norman, David Barnett and Michelle Wallis together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. There were no apologies for absence.
2. There were no declarations of interest.
3. The Minutes of the Meetings of 19<sup>th</sup> August were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors considered Planning Application 21/03023/CLP | Erection of a single storey extension to rear | Appleby 17B Beckside, Wilberfoss and had no observations to make.
  - 4.2 Councillors considered Planning Application 21/03011/PLF | Erection of a single storey extension to rear, erection of porch to front and construction of 3 dormer windows to front and rear to allow loft conversion | Faladale Cottage, Hull Road, Wilberfoss and had no observations to make.
  - 4.3 Councillors considered Planning Application 23/03156/PFL | Erection of two storey extension to side following demolition of single storey side element | Ings View Cottage, 5 Back Lane, Wilberfoss and had no observations to make.
5. Ward Cllr Kay West spoke briefly about Devolution and suggested there has been opposition to the appointment of a mayor. Alternatives to this process were being considered which are more democratic. She confirmed that 6 Afghan families will be housed in the East Riding. She advised that the Local Plan is likely to see development moved to villages like Wilberfoss rather than towns, where there are concerns about flooding in the future.
6. The Clerk advised that, although not urgent, she had met with the gardener who will be carrying out maintenance to the Ings Road copse of trees. Work is due to beginning in a week or so. In addition the Chair asked the Clerk to enquire as to when work identified on the recent village walkabout will be carried out.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 The Clerk advised that the memorial benches, which will be installed on the community open space on Storking Lane/Park Lane, have arrived and Cllrs Rains and Abernethy kindly offered to liaise with each other to put them together and install them. The Clerk will seek payment from the families of the memorial benches. Two oak sleeper benches are due to arrive in Wilberfoss and the Clerk will liaise with the Countryside Access Officer, who is arranging for their installation on public footpath 6 and rurally on Birker Lane.
  - 7.2 The Clerk advised that the issue of idling vehicles was addressed by ERYC traffic management who suggested they cannot prescribe or authorise unofficial signs which are outside of the current government design guidance. As the idling of vehicles is against the law, and punishable by a fine, Cllr Barnett asked the Clerk to challenge the response.
  - 7.3 The Chair advised that maintenance and cleaning of the War Memorial will be carried out on Saturday 2<sup>nd</sup> October. The work will be overseen by Richard Dunne. The Chair will seek Richard's guidance as to the timing of the removal of the laurel hedge so that the Remembrance Sunday Service is not impacted by any work. The Chair advised that she wished to represent the Parish Council at the Service and the Clerk was asked to liaise with the church warden. The wreath will be collected from Gordon Peel in Low Catton as usual.

Action

- 7.4 The Clerk advised that, following a site inspection, a maintenance order has been drawn up by East Riding of Yorkshire Council to maintain the Cherry trees on Cherry Hill. No date has been offered for the work.
- 7.5 Following the Parish Council's request for an update on the proposal submitted by ERYC for highway improvements on the A1079 at Wilberfoss, the Strategic Infrastructure Group Manager at East Riding of Yorkshire Council responded:

***Unfortunately, there is nothing further to report. We submitted a Strategic Outline Business Case for the scheme earlier in the year, but the DfT are extremely busy and have advised that it may take them some time to review this and feed back. They are understandably prioritising schemes that are more developed, i.e., those at Full Business Case stage, so they can get them on site as quickly as possible.***

**8. Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

- 8.1 The Chair attended the recent AGM and meeting of the PFA and reported that the position of Bar Manager has changed hands. The PFA committee is working with a volleyball club to build an international multi-purpose volleyball court on the playing field site and disabled play equipment has been installed at the play area. The conifer hedge that borders the playing field will be reduced in height by 50% and roof repairs are necessary following the replacement of fascias and soffits. The Junior Football Club's end of season celebration will attract more than 400 people and a race night is planned for the 16<sup>th</sup> October with the first race at 7.30 pm. All welcome! The tennis club AGM is scheduled for 26<sup>th</sup> September.
- 8.2 It was agreed that the Parish Council would not seek to introduce any Public Space Protection Orders under the East Riding of Yorkshire Council's current review.
- 8.3 The Clerk advised that the Parish Council had been approached to pursue the adoption of the permissive path on Birker Lane. The path forms part of the Wilberfoss Wander but is privately owned. The Clerk was asked to talk to the landowner on the Parish Council's behalf in the hope that the footpath would not be lost over time.
- 8.4 Several requests have been made to the Parish Council for homeowners to maintain their boundary hedges/trees. A request will be added to the Parish Council's News in Brief report for the Newsletter.

**9. Councillors Reports for future Agendas**

- 9.1 Cllr Barnett requested that the Parish Council discuss formally an email from Newbald Parish Council members who feel disregarded by the East Riding of Yorkshire Council planning process. The Clerk offered to send Newbald Parish Council a holding reply in the meantime.

**10. Administration Matters**

- 10.1 Councillors acknowledged the setting up of the Wilberfoss Quarry Community Fund Panel and Cllr Hoyle, as the Parish Council's representative, confirmed that she had received details and was waiting for a date for the first meeting.

**11. Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

- 11.1 The Clerk/RFO sought payment for the following transactions

Wilberfoss Community Centre (Room Hire)	£10.00
East Riding of Yorkshire Council (salt bin provision and installation)	£428.40
Combined staff salaries	£674.64
S C Windows (bi-annual cleaning of village bus shelters)	£80.00
NBB Recycled Furniture (two x benches one x fixing kit)	£718.20
NBB Recycled Furniture (one x fixing kit)	£40.20
Post Haste (newsletter production)	£285.00
James Horsley Limited (grounds maintenance)	£521.26

The Clerk confirmed receipt of the second instalment of the Precept and anticipated payment of the textile funding imminently.

Meeting closed 20.45

..... Chair Cllr Abernethy ..... Clerk